



*Your Private Paralegal*  
Private Litigation & Family Court Support

# Client Engagement Pack

THANK YOU FOR YOUR ENQUIRY.

YOUR PRIVATE PARALEGAL PROVIDES INDEPENDENT LEGAL SUPPORT SERVICES DESIGNED TO ASSIST INDIVIDUALS NAVIGATING LEGAL MATTERS AND COURT PROCEEDINGS. THE SERVICES OFFERED FOCUS ON DOCUMENT PREPARATION, PROCEDURAL GUIDANCE AND LITIGATION SUPPORT FOR THOSE REPRESENTING THEMSELVES OR REQUIRING ASSISTANCE WITH LEGAL DOCUMENTATION.

THIS DOCUMENT EXPLAINS THE SERVICES AVAILABLE, HOW WORK IS CARRIED OUT AND HOW PAYMENT IS MADE.

## **About the Professional Behind the Service**

YOUR PRIVATE PARALEGAL IS OPERATED BY A LEGALLY QUALIFIED PROFESSIONAL WITH OVER 18 YEARS OF EXPERIENCE WORKING WITHIN THE LEGAL PROFESSION.

THE PROFESSIONAL BEHIND THIS SERVICE HOLDS MULTIPLE LEGAL QUALIFICATIONS INCLUDING AN LLB (BACHELOR OF LAWS), A LEGAL PRACTICE COURSE COMBINED WITH AN LL.M (MASTER OF LAWS), AND A FURTHER POSTGRADUATE LL.M QUALIFICATION. EARLIER PROFESSIONAL LEGAL TRAINING ALSO INCLUDES CILEX LEVEL 3 LEGAL QUALIFICATIONS. IN ADDITION TO ACADEMIC QUALIFICATIONS, THE PRACTITIONER IS A CURRENT MCILEX MEMBER, A FELLOW OF THE NATIONAL ASSOCIATION OF LICENSED PARALEGALS (NALP) AND HOLDS FAMILY LAW ACCREDITATION THROUGH THE LAW SOCIETY AT DISTINCTION LEVEL.

PROFESSIONALLY, THE PRACTITIONER CURRENTLY LEADS A FAMILY LAW DEPARTMENT WITHIN A LEGAL PRACTICE, WHILE ALSO MAINTAINING SIGNIFICANT EXPERIENCE ACROSS OTHER LEGAL DISCIPLINES INCLUDING CIVIL LITIGATION, CONVEYANCING, WILLS AND PROBATE.

WITH OVER 15 YEARS OF CIVIL LITIGATION EXPERIENCE, THE PRACTITIONER HAS WORKED ON A WIDE RANGE OF DISPUTES INCLUDING CONTRACTUAL CLAIMS, PROPERTY DISPUTES AND GENERAL CIVIL MATTERS.

# **PP** *Your Private Paralegal* Private Litigation & Family Court Support **Client Engagement Pack**

THIS BREADTH OF EXPERIENCE ALLOWS PRACTICAL, STRUCTURED GUIDANCE TO BE PROVIDED TO INDIVIDUALS NAVIGATING LEGAL MATTERS AND COURT PROCEEDINGS, PARTICULARLY WHERE CLIENTS ARE REPRESENTING THEMSELVES OR REQUIRE ASSISTANCE WITH LEGAL DOCUMENTATION AND PREPARATION.

THE SERVICE FOCUSES ON PROVIDING CLEAR, PRACTICAL SUPPORT WITH LEGAL DOCUMENTS, COURT PROCEDURES, LITIGATION PREPARATION AND MCKENZIE FRIEND ASSISTANCE, HELPING CLIENTS APPROACH LEGAL PROCESSES WITH GREATER CONFIDENCE AND CLARITY.

IN ADDITION TO PROFESSIONAL LEGAL EXPERIENCE, THE PRACTITIONER UNDERSTANDS THAT FAMILY LAW MATTERS OFTEN INVOLVE HIGHLY PERSONAL AND EMOTIONAL CIRCUMSTANCES. HAVING SUPPORTED MANY INDIVIDUALS THROUGH COMPLEX FAMILY SITUATIONS, THE SERVICE IS DELIVERED WITH A STRONG FOCUS ON EMPATHY, CLARITY AND PRACTICAL GUIDANCE.

THE AIM IS NOT ONLY TO ASSIST WITH LEGAL DOCUMENTS AND COURT PROCESSES, BUT ALSO TO HELP CLIENTS FEEL SUPPORTED, INFORMED AND CONFIDENT WHEN NAVIGATING WHAT CAN OFTEN BE A VERY DIFFICULT PERIOD.

## **About Your Private Paralegal**

YOUR PRIVATE PARALEGAL PROVIDES PRACTICAL LEGAL SUPPORT FOR INDIVIDUALS AND BUSINESSES REQUIRING ASSISTANCE WITH LEGAL DOCUMENTS, COURT PREPARATION AND UNDERSTANDING THE LEGAL PROCESS.

SUPPORT MAY INCLUDE REVIEWING DOCUMENTS, DRAFTING STATEMENTS, PREPARING COURT FORMS, ORGANISING EVIDENCE, ASSISTING WITH HEARING PREPARATION AND PROVIDING GUIDANCE ON COURT PROCEDURE.

IN SOME CIRCUMSTANCES, MCKENZIE FRIEND SUPPORT MAY ALSO BE PROVIDED DURING COURT HEARINGS TO OFFER QUIET ASSISTANCE TO LITIGANTS IN PERSON.



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## Why Clients Choose This Service

CLIENTS OFTEN CHOOSE YOUR PRIVATE PARALEGAL BECAUSE THEY ARE SEEKING PRACTICAL LEGAL SUPPORT FROM SOMEONE WITH SIGNIFICANT PROFESSIONAL EXPERIENCE, WHILE MAINTAINING CONTROL OF THEIR OWN CASE.

WITH OVER 18 YEARS OF EXPERIENCE WITHIN THE LEGAL PROFESSION, THE SERVICE COMBINES PROFESSIONAL LEGAL KNOWLEDGE WITH A CLEAR AND STRUCTURED APPROACH TO COURT PREPARATION AND LEGAL DOCUMENTATION.

MANY CLIENTS ALSO VALUE THE ABILITY TO RECEIVE FOCUSED SUPPORT WITH SPECIFIC ASPECTS OF THEIR CASE, SUCH AS PREPARING WITNESS STATEMENTS, ORGANISING EVIDENCE, COMPLETING COURT FORMS OR PREPARING FOR HEARINGS.

THE AIM OF THE SERVICE IS TO PROVIDE CLEAR, PRACTICAL ASSISTANCE THAT HELPS CLIENTS FEEL MORE CONFIDENT AND PREPARED WHEN NAVIGATING LEGAL PROCESSES.

CLIENTS OFTEN APPRECIATE THE COMBINATION OF PROFESSIONAL EXPERIENCE, PRACTICAL GUIDANCE AND A SUPPORTIVE APPROACH DURING WHAT CAN BE A STRESSFUL AND UNFAMILIAR PROCESS.

## McKenzie Friend Role Explanation

IN CERTAIN CIRCUMSTANCES, SUPPORT MAY BE PROVIDED DURING COURT HEARINGS IN THE CAPACITY OF A MCKENZIE FRIEND.

A MCKENZIE FRIEND IS SOMEONE WHO ASSISTS A LITIGANT IN PERSON DURING COURT PROCEEDINGS BY PROVIDING QUIET SUPPORT, HELPING ORGANISE DOCUMENTS, TAKING NOTES AND OFFERING GUIDANCE DURING THE HEARING WHERE APPROPRIATE.

A MCKENZIE FRIEND DOES NOT NORMALLY HAVE THE RIGHT TO ADDRESS THE COURT, EXAMINE WITNESSES OR CONDUCT THE CASE ON BEHALF OF THE LITIGANT UNLESS THE COURT SPECIFICALLY GRANTS PERMISSION.

THE LITIGANT REMAINS RESPONSIBLE FOR PRESENTING THEIR CASE, ADDRESSING THE COURT AND COMPLYING WITH ANY DIRECTIONS OR ORDERS MADE BY THE COURT.

THE ROLE OF A MCKENZIE FRIEND IS THEREFORE TO PROVIDE PRACTICAL ASSISTANCE AND SUPPORT TO HELP THE LITIGANT BETTER UNDERSTAND AND NAVIGATE THE COURT PROCESS.



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## Scope of Services

SERVICES MAY INCLUDE:

- INITIAL CONSULTATIONS TO DISCUSS YOUR MATTER AND IDENTIFY THE KEY ISSUES
- DOCUMENT REVIEW AND WRITTEN GUIDANCE
- DRAFTING WITNESS STATEMENTS AND SUPPORTING DOCUMENTS
- PREPARING COURT FORMS AND APPLICATIONS
- DRAFTING CIVIL LITIGATION DOCUMENTS SUCH AS CLAIMS AND DEFENCES
- PREPARING CONSENT ORDERS AND PARENTING PLANS
- ORGANISING EVIDENCE AND PREPARING COURT BUNDLES
- PREPARING HEARING DOCUMENTS SUCH AS CHRONOLOGIES, POSITION STATEMENTS AND STATEMENTS OF ISSUES
- LEGAL RESEARCH AND WRITTEN CASE GUIDANCE
- COURT PREPARATION SESSIONS BEFORE HEARINGS
- MCKENZIE FRIEND SUPPORT AT COURT HEARINGS WHERE APPROPRIATE

ALL WORK IS CARRIED OUT BASED ON THE INFORMATION AND DOCUMENTS PROVIDED BY THE CLIENT.

## Fees and Payment

SERVICES ARE OFFERED ON A FIXED-FEE BASIS WHERE POSSIBLE, OR AT THE AGREED HOURLY RATE WHERE WORK CANNOT EASILY BE PRICED IN ADVANCE.

PAYMENT IS MADE SECURELY ONLINE BEFORE WORK BEGINS.

A LIST OF AVAILABLE SERVICES AND PAYMENT LINKS IS PROVIDED IN THE SERVICES AND FEES APPENDIX ATTACHED TO THIS DOCUMENT.

ONCE PAYMENT HAS BEEN RECEIVED, ARRANGEMENTS WILL BE MADE TO BEGIN THE WORK AND ANY DOCUMENTS REQUIRED WILL BE REQUESTED.

## Court Attendance

WHERE AGREED IN ADVANCE, MCKENZIE FRIEND SUPPORT MAY BE PROVIDED DURING COURT HEARINGS. THIS INVOLVES ATTENDING COURT TO OFFER QUIET ASSISTANCE AND SUPPORT TO THE LITIGANT IN PERSON.

COURT ATTENDANCE SERVICES INCLUDE PREPARATION BEFOREHAND AND ARRIVAL PRIOR TO THE HEARING TO REVIEW DOCUMENTS AND DISCUSS THE KEY POINTS.

UNLESS SPECIFICALLY AUTHORISED BY THE COURT, THE MCKENZIE FRIEND DOES NOT HAVE THE RIGHT TO ADDRESS THE COURT, EXAMINE WITNESSES OR CONDUCT LITIGATION.



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## Client Responsibilities

CLIENTS REMAIN RESPONSIBLE FOR:

- PROVIDING ACCURATE AND COMPLETE INFORMATION
- SUPPLYING RELEVANT DOCUMENTS AND EVIDENCE
- ENSURING DEADLINES SET BY THE COURT ARE MET
- MAKING FINAL DECISIONS REGARDING THEIR CASE
- FILING DOCUMENTS WITH THE COURT AND ENSURING THEY ARE SUBMITTED WITHIN ANY DEADLINES SET BY THE COURT.

THE SERVICES PROVIDED ARE BASED ON THE INFORMATION SUPPLIED BY THE CLIENT.

## Important Information

YOUR PRIVATE PARALEGAL PROVIDES INDEPENDENT LEGAL SUPPORT SERVICES DESIGNED TO ASSIST INDIVIDUALS NAVIGATING LEGAL PROCESSES.

THESE SERVICES DO NOT CONSTITUTE FORMAL LEGAL REPRESENTATION, AND YOUR PRIVATE PARALEGAL DOES NOT ACT AS THE SOLICITOR ON RECORD FOR ANY MATTER. THE PRACTITIONER DOES NOT CONDUCT LITIGATION, IS NOT INSTRUCTED AS A SOLICITOR ON RECORD AND DOES NOT PROVIDE REGULATED RESERVED LEGAL ACTIVITIES UNLESS SPECIFICALLY PERMITTED BY THE COURT.

CLIENTS REMAIN RESPONSIBLE FOR THE CONDUCT OF THEIR OWN CASE, FOR FILING DOCUMENTS WITH THE COURT AND FOR MEETING ANY DEADLINES IMPOSED BY THE COURT.

WHERE MCKENZIE FRIEND SUPPORT IS PROVIDED DURING A HEARING, THIS INVOLVES QUIET ASSISTANCE TO THE LITIGANT IN PERSON AND DOES NOT INCLUDE RIGHTS OF AUDIENCE OR THE ABILITY TO CONDUCT LITIGATION UNLESS SPECIFICALLY PERMITTED BY THE COURT.

## Terms of Service

ALL SERVICES PROVIDED BY YOUR PRIVATE PARALEGAL ARE DELIVERED ON A FIXED-FEE OR AGREED HOURLY BASIS AS OUTLINED IN THE SERVICES AND FEES APPENDIX. PAYMENT IS REQUIRED IN ADVANCE OF WORK COMMENCING. ONCE PAYMENT HAS BEEN RECEIVED, INSTRUCTIONS WILL BE CONFIRMED AND WORK WILL BEGIN ONCE ALL NECESSARY DOCUMENTS AND INFORMATION HAVE BEEN PROVIDED.

WHERE ADDITIONAL WORK IS REQUIRED BEYOND THE SCOPE OF THE SERVICE ORIGINALLY PURCHASED, THIS WILL BE DISCUSSED WITH THE CLIENT AND MAY REQUIRE FURTHER PAYMENT BEFORE THE WORK PROCEEDS.



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## Cancellation and Refund Policy

IF A CLIENT WISHES TO CANCEL A SERVICE BEFORE WORK HAS BEGUN, A REFUND MAY BE ISSUED.

WHERE WORK HAS ALREADY COMMENCED, REFUNDS MAY NOT BE AVAILABLE. IN SOME CIRCUMSTANCES A PARTIAL REFUND MAY BE CONSIDERED DEPENDING ON THE AMOUNT OF WORK ALREADY COMPLETED.

FOR SCHEDULED MEETINGS OR CONSULTATIONS, AT LEAST 24 HOURS' NOTICE SHOULD BE PROVIDED IF RESCHEDULING IS REQUIRED. WHERE LESS THAN 24 HOURS' NOTICE IS PROVIDED, THE SESSION MAY BE TREATED AS COMPLETED.

COURT ATTENDANCE BOOKINGS MAY REQUIRE ADDITIONAL NOTICE DUE TO THE TIME RESERVED FOR PREPARATION AND TRAVEL.

## Data Protection

PERSONAL INFORMATION PROVIDED BY CLIENTS WILL BE HANDLED IN ACCORDANCE WITH APPLICABLE DATA PROTECTION PRINCIPLES. INFORMATION WILL ONLY BE USED FOR THE PURPOSE OF PROVIDING SERVICES AND COMMUNICATING WITH CLIENTS REGARDING THEIR MATTER.

DOCUMENTS MAY BE STORED SECURELY FOR RECORD-KEEPING PURPOSES.

## Confidentiality

ALL INFORMATION PROVIDED BY CLIENTS WILL BE TREATED AS CONFIDENTIAL AND USED SOLELY FOR THE PURPOSE OF PROVIDING THE REQUESTED SERVICES.

DOCUMENTS AND PERSONAL INFORMATION WILL NOT BE SHARED WITH THIRD PARTIES WITHOUT THE CLIENT'S CONSENT UNLESS REQUIRED BY LAW.

CLIENTS SHOULD ENSURE THAT ALL DOCUMENTS AND INFORMATION PROVIDED ARE ACCURATE AND RELEVANT TO THE MATTER.

## Client Acknowledgement

BY PROCEEDING WITH A SERVICE AND COMPLETING PAYMENT, CLIENTS CONFIRM THAT THEY UNDERSTAND THE SCOPE OF THE SERVICES PROVIDED AND ACCEPT THE TERMS OUTLINED IN THIS CLIENT ENGAGEMENT PACK.



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## **Services & Fees**

THE FOLLOWING SERVICES ARE AVAILABLE TO ASSIST WITH LEGAL DOCUMENTS, COURT PREPARATION AND PROCEDURAL GUIDANCE. SERVICES ARE OFFERED ON A FIXED FEE BASIS WHERE POSSIBLE, OR AN HOURLY RATE WHERE APPROPRIATE.

PAYMENT MUST BE MADE BEFORE WORK BEGINS USING THE SECURE PAYMENT LINKS PROVIDED BELOW.

CONSULTATIONS CAN BE BOOKED USING THE SCHEDULING LINK PROVIDED.

### **Initial Advice & Consultation**

45-MINUTE CONSULTATION TO DISCUSS THE BACKGROUND OF YOUR MATTER, IDENTIFY THE KEY ISSUES AND PROVIDE GUIDANCE ON POSSIBLE NEXT STEPS. A SHORT WRITTEN FOLLOW-UP SUMMARY WILL ALSO BE PROVIDED.

BOOK CONSULTATION:

[HTTPS://CALENDLY.COM/YOURPRIVATEPARALEGAL](https://CALENDLY.COM/YOURPRIVATEPARALEGAL)

PAYMENT: [HTTPS://BUY.STRIPE.COM/5KQBJ01UQ3DW4QI1SN9OC01](https://BUY.STRIPE.COM/5KQBJ01UQ3DW4QI1SN9OC01)

### **Document Review**

DOCUMENT REVIEW (UP TO 5 PAGES)

REVIEW OF LEGAL DOCUMENTS WITH WRITTEN COMMENTS HIGHLIGHTING KEY ISSUES AND CONSIDERATIONS.

PAYMENT:

[HTTPS://BUY.STRIPE.COM/FZU28Q1UQ5LE8GY2WR9OC0R](https://BUY.STRIPE.COM/FZU28Q1UQ5LE8GY2WR9OC0R)

DOCUMENT REVIEW (6–15 PAGES)

DETAILED REVIEW OF LARGER DOCUMENTS WITH WRITTEN FEEDBACK AND GUIDANCE.

PAYMENT:

[HTTPS://BUY.STRIPE.COM/DRMCN42YUGQIF4W4EZ9OC0Q](https://BUY.STRIPE.COM/DRMCN42YUGQIF4W4EZ9OC0Q)



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## **Services & Fees**

DOCUMENT REVIEW (LARGE BUNDLES OR MULTIPLE DOCUMENTS)

REVIEW OF EXTENSIVE DOCUMENTS OR BUNDLES WITH WRITTEN GUIDANCE ON KEY ISSUES.

PAYMENT:

[HTTPS://BUY.STRIPE.COM/9B6BJ0GPK2ZSF4W7RB9OC0P](https://buy.stripe.com/9B6BJ0GPK2ZSF4W7RB9OC0P)

### **Court Forms & Applications**

STANDARD COURT FORM PREPARATION  
ASSISTANCE COMPLETING PROCEDURAL COURT FORMS.

PAYMENT:

[HTTPS://BUY.STRIPE.COM/28ECN456CCA29KCC7R9OC0M](https://buy.stripe.com/28ECN456CCA29KCC7R9OC0M)

INTERMEDIATE COURT FORMS  
SUPPORT WITH MORE DETAILED COURT FORMS INCLUDING REVIEW OF SUPPORTING INFORMATION.

PAYMENT:

[HTTPS://BUY.STRIPE.COM/28ECN42YUGQI7CU4EZ9OC0N](https://buy.stripe.com/28ECN42YUGQI7CU4EZ9OC0N)

CLAIM FORM PREPARATION (N1)  
PREPARATION OF CIVIL CLAIM FORMS TO BEGIN COURT PROCEEDINGS.

PAYMENT:

[HTTPS://BUY.STRIPE.COM/28E5KCGPKFME0A25J39OC0S](https://buy.stripe.com/28E5KCGPKFME0A25J39OC0S)

DIRECTIONS QUESTIONNAIRE (N180 / N181)  
ASSISTANCE COMPLETING DIRECTIONS QUESTIONNAIRES FOLLOWING ISSUE OF A CLAIM.

PAYMENT: [HTTPS://BUY.STRIPE.COM/9B67SKEHCDE6F4WFJD9OC0O](https://buy.stripe.com/9B67SKEHCDE6F4WFJD9OC0O)



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## **Services & Fees**

### **Statements & Evidence**

WITNESS STATEMENT DRAFTING (UP TO 4 PAGES)  
PREPARATION OF A SHORT STRUCTURED WITNESS STATEMENT.

PAYMENT:

[HTTPS://BUY.STRIPE.COM/DRMEVCGPK0RK1E62WR9OC0B](https://buy.stripe.com/DRMEVCGPK0RK1E62WR9OC0B)

WITNESS STATEMENT DRAFTING (5–10 PAGES)  
PREPARATION OF A STANDARD LENGTH WITNESS STATEMENT.

PAYMENT:

[HTTPS://BUY.STRIPE.COM/FZU6OGBV04HA4QI00J9OC0A](https://buy.stripe.com/FZU6OGBV04HA4QI00J9OC0A)

COMPLEX WITNESS STATEMENT  
PREPARATION OF DETAILED WITNESS STATEMENTS INVOLVING MULTIPLE ISSUES OR EVIDENCE.

PAYMENT:

[HTTPS://BUY.STRIPE.COM/7SY7SK2YU2ZSE0S7RB9OC0Z](https://buy.stripe.com/7SY7SK2YU2ZSE0S7RB9OC0Z)

FACT FINDING STATEMENTS  
STATEMENTS PREPARED FOR FACT-FINDING HEARINGS.

PAYMENT:

[HTTPS://BUY.STRIPE.COM/28E4GYGPKA1U5UMC7R9OC0Y](https://buy.stripe.com/28E4GYGPKA1U5UMC7R9OC0Y)

SCOTT SCHEDULE PREPARATION  
PREPARATION OF STRUCTURED ALLEGATION SCHEDULES.

PAYMENT:

[HTTPS://BUY.STRIPE.COM/CNIBJ0FLGEIAE0S5J39OC0X](https://buy.stripe.com/CNIBJ0FLGEIAE0S5J39OC0X)



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## **Services & Fees**

### POSITION STATEMENT

PREPARATION OF SHORT HEARING POSITION STATEMENTS SUMMARISING THE BACKGROUND OF THE CASE AND THE OUTCOME SOUGHT.

### PAYMENT:

[HTTPS://BUY.STRIPE.COM/9B614MGPK6PIBSKGNH9OC0W](https://buy.stripe.com/9B614MGPK6PIBSKGNH9OC0W)

### STATEMENT OF ISSUES

PREPARATION OF A DOCUMENT IDENTIFYING THE KEY ISSUES THE COURT WILL NEED TO DETERMINE.

### PAYMENT:

[HTTPS://BUY.STRIPE.COM/5KQ28Q6AG8XQ8GY3AV9OC0V](https://buy.stripe.com/5KQ28Q6AG8XQ8GY3AV9OC0V)

### CHRONOLOGY OF EVENTS

PREPARATION OF A CLEAR TIMELINE OF KEY EVENTS TO ASSIST THE COURT IN UNDERSTANDING THE BACKGROUND OF THE CASE.

### PAYMENT:

[HTTPS://BUY.STRIPE.COM/BJE14M0QM0RKG907RB9OC0U](https://buy.stripe.com/BJE14M0QM0RKG907RB9OC0U)

### NON-MOLESTATION SUPPORTING STATEMENT

PREPARATION OF THE SUPPORTING STATEMENT REQUIRED FOR A NON-MOLESTATION ORDER APPLICATION.

### PAYMENT:

[HTTPS://BUY.STRIPE.COM/00W5KCGPKA1U4QI9ZJ9OC0T](https://buy.stripe.com/00W5KCGPKA1U4QI9ZJ9OC0T)



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## **Services & Fees**

### **Civil Litigation Support**

LETTER BEFORE CLAIM

PREPARATION OF A FORMAL PRE-ACTION LETTER OUTLINING THE DETAILS OF THE DISPUTE AND THE OUTCOME SOUGHT.

PAYMENT:

[HTTPS://BUY.STRIPE.COM/4GM8WO1UQ0RK9KC1SN9OC0P](https://buy.stripe.com/4GM8WO1UQ0RK9KC1SN9OC0P)

PARTICULARS OF CLAIM DRAFTING

DRAFTING OF THE DOCUMENT EXPLAINING THE LEGAL BASIS OF A CLAIM AND THE REMEDY SOUGHT.

PAYMENT:

[HTTPS://BUY.STRIPE.COM/7SY7SK8IO8XQ5UMDBV9OC0R](https://buy.stripe.com/7SY7SK8IO8XQ5UMDBV9OC0R)

DEFENCE DRAFTING

PREPARATION OF A DEFENCE RESPONDING TO THE ALLEGATIONS RAISED IN A CLAIM.

PAYMENT: [HTTPS://BUY.STRIPE.COM/14AFZGFLG0RKAOG5J39OC0Q](https://buy.stripe.com/14AFZGFLG0RKAOG5J39OC0Q)

### **Legal Research & Written Guidance**

LEGAL RESEARCH & CASE LAW SUPPORT

RESEARCH INTO RELEVANT LEGISLATION, CASE LAW AND PROCEDURAL RULES RELATING TO YOUR MATTER.

PAYMENT:

[HTTPS://BUY.STRIPE.COM/AFA6OG56C0RK0A25J39OC0B](https://buy.stripe.com/AFA6OG56C0RK0A25J39OC0B)

CASE REVIEW & WRITTEN GUIDANCE

DETAILED REVIEW OF YOUR CASE WITH WRITTEN GUIDANCE ON KEY ISSUES AND POTENTIAL NEXT STEPS.

PAYMENT:

[HTTPS://BUY.STRIPE.COM/6OU8WO8IOB5Y3ME0OJ9OC08](https://buy.stripe.com/6OU8WO8IOB5Y3ME0OJ9OC08)



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## **Services & Fees**

SKELETON ARGUMENT PREPARATION

PREPARATION OF A STRUCTURED DOCUMENT OUTLINING THE KEY LEGAL ARGUMENTS TO BE PRESENTED AT A HEARING.

PAYMENT:

[HTTPS://BUY.STRIPE.COM/5KQBJ0AQWEIA0A2EFZ9OC0M](https://buy.stripe.com/5KQBJ0AQWEIA0A2EFZ9OC0M)

HEARING NOTES / COURT SCRIPT PREPARATION

PREPARATION OF STRUCTURED NOTES TO HELP YOU PRESENT YOUR POSITION CLEARLY DURING A HEARING.

PAYMENT: [HTTPS://BUY.STRIPE.COM/8X2CN41UQ3DW7CUGNH9OC0K](https://buy.stripe.com/8X2CN41UQ3DW7CUGNH9OC0K)

### **Evidence & Bundle Preparation**

BUNDLE PREPARATION (UP TO 50 PAGES)

ORGANISATION OF DOCUMENTS INTO A CLEAR BUNDLE FORMAT FOR COURT USE.

PAYMENT:

[HTTPS://BUY.STRIPE.COM/CNI14M6AGB5Y4QI3AV9OC0E](https://buy.stripe.com/CNI14M6AGB5Y4QI3AV9OC0E)

BUNDLE PREPARATION (50–150 PAGES)

PREPARATION OF LARGER COURT BUNDLES WITH STRUCTURED INDEXING.

PAYMENT:

[HTTPS://BUY.STRIPE.COM/00W6OG7EK4HA8GY9ZJ9OC0F](https://buy.stripe.com/00W6OG7EK4HA8GY9ZJ9OC0F)

BUNDLE REVIEW BEFORE HEARING

FINAL REVIEW OF THE BUNDLE TO ENSURE DOCUMENTS ARE ORGANISED AND EASILY REFERENCED.

PAYMENT:

[HTTPS://BUY.STRIPE.COM/AFAAEW1UQ5LE2IA3AV9OC0D](https://buy.stripe.com/AFAAEW1UQ5LE2IA3AV9OC0D)



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## **Services & Fees**

### **Court Preparation & Service Packages**

#### COURT PREPARATION PACKAGE

PREPARATION MEETING PLUS KEY DOCUMENTS INCLUDING CHRONOLOGY, STATEMENT OF ISSUES, POSITION STATEMENT AND STRUCTURED HEARING NOTES.

PAYMENT:

[HTTPS://BUY.STRIPE.COM/14A6OG42Y2ZSBSK00J9OC05](https://buy.stripe.com/14A6OG42Y2ZSBSK00J9OC05)

#### CHILD ARRANGEMENTS APPLICATION PACKAGE

PREPARATION OF A C100 APPLICATION AND SUPPORTING DOCUMENTATION.

PAYMENT:

[HTTPS://BUY.STRIPE.COM/8X24GY1UQEIAF4W4EZ9OC06](https://buy.stripe.com/8X24GY1UQEIAF4W4EZ9OC06)

#### FINANCIAL REMEDY CONSENT ORDER PACKAGE

PREPARATION OF FINANCIAL CONSENT ORDER AND ASSISTANCE WITH FORM D81.

PAYMENT:

[HTTPS://BUY.STRIPE.COM/CNI00I42YA1U6YQFJD9OC04](https://buy.stripe.com/CNI00I42YA1U6YQFJD9OC04)

#### WITNESS STATEMENT & EVIDENCE PREPARATION PACKAGE

PREPARATION OF WITNESS STATEMENT TOGETHER WITH ORGANISATION OF SUPPORTING EVIDENCE AND EXHIBITS.

PAYMENT:

[HTTPS://BUY.STRIPE.COM/CNICN42YUEIABSKB3N9OC03](https://buy.stripe.com/CNICN42YUEIABSKB3N9OC03)



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## **Services & Fees**

### **Court Attendance (McKenzie Friend Support)**

COURT ATTENDANCE – SHORT HEARING

PAYMENT:

[HTTPS://BUY.STRIPE.COM/DRM7SKEHCEIA0A2GNH9OC0J](https://buy.stripe.com/DRM7SKEHCEIA0A2GNH9OC0J)

COURT ATTENDANCE – HALF DAY

PAYMENT:

[HTTPS://BUY.STRIPE.COM/8X228Q8IO3DW7CU9ZJ9OC0I](https://buy.stripe.com/8X228Q8IO3DW7CU9ZJ9OC0I)

COURT ATTENDANCE – FULL DAY

PAYMENT:

[HTTPS://BUY.STRIPE.COM/AFAFZG9MSB5Y5UMDBV9OC0H](https://buy.stripe.com/AFAFZG9MSB5Y5UMDBV9OC0H)

COMPLEX HEARING ATTENDANCE

PAYMENT:

[HTTPS://BUY.STRIPE.COM/FZU28QBV01VOBSKC7R9OC0G](https://buy.stripe.com/FZU28QBV01VOBSKC7R9OC0G)

REMOTE HEARING SUPPORT

PAYMENT: [HTTPS://BUY.STRIPE.COM/CNI3CU8IODE66YQ4EZ9OC0F](https://buy.stripe.com/CNI3CU8IODE66YQ4EZ9OC0F)

TRAVEL & ADDITIONAL TIME

LOCAL COURT TRAVEL

PAYMENT:

[HTTPS://BUY.STRIPE.COM/28E8WOFLG6PI5UM4EZ9OC0E](https://buy.stripe.com/28E8WOFLG6PI5UM4EZ9OC0E)

OUT OF AREA TRAVEL

PAYMENT:

[HTTPS://BUY.STRIPE.COM/9B6DR8FLG3DWE0SC7R9OC0D](https://buy.stripe.com/9B6DR8FLG3DWE0SC7R9OC0D)

WAITING TIME (COURT DELAYS)

PAYMENT:

[HTTPS://BUY.STRIPE.COM/8X2FZGAQW5LE8GYC7R9OC07](https://buy.stripe.com/8X2FZGAQW5LE8GYC7R9OC07)